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# TABLE OF CONTENTS

# **FY2008 ANNUAL ACTION PLAN**

A. APPLICATION FOR FEDERAL ASSISTANCE (SF 424)	l
B. EXECUTIVE SUMMARY	5
Fiscal Year 2008 Federal Funding	
Evaluation of Past Performance	6
C. SOURCES OF FUNDS	9
Federal Resources	
Local Resources	
Private Funds and Leveraging	12
D. STATEMENT OF SPECIFIC ANNUAL OBJECTIVES	13
E. DESCRIPTION OF ACTIVITIES	
Community Development Block Grants Activities	19
HOME Activities	
ESG Activities	
HOPWA Activities	
F. PERFORMANCE AND OUTCOME MEASURES	
G. ALLOCATION PRIORITIES AND GEOGRAPHIC DISTRIBUTION	
Geographic DistributionFunding Process	
H. FY2008 GOALS AND PROJECTIONS	
I. HOMELESS AND OTHER SPECIAL POPULATIONS	
Homeless Needs	
Homeless Prevention Other Special Populations	
HIV/AIDS Prevention	
J. NEEDS OF PUBLIC HOUSING	81
Public Housing Strategy	
Housing Choice Voucher Program (formerly Section 8)	
K. ANTIPOVERTY STRATEGY	83
L. LEAD-BASED PAINT HAZARDS	85
M. OTHER ACTIONS	87
Neighborhood Revitalization Strategies	
N. CITIZEN PARTICIPATION	91
O. CERTIFICATIONS	93
Specific CDBG Certifications	
Specific HOME Certifications	
Specific ESG Certifications	
Specific HOPWA Certifications	99
P. MONITORING	101

46		
-	_	-

Appendix A DHCD Program Descriptions	103
Appendix B Income Levels	107
Appendix C Federal Certifications	109
Appendix D Neighborhood Investment Fund Target Areas	111
Appendix E New Communities and Great Streets Initiative Map	
Appendix F Citizen Participation Plan	
Appendix G Public Notice	127
Appendix H Summary of Public Comments	
Appendix I HOPWA FY2008 Action Plan	155
TABLES	
Table 1: Accomplishments 2001-2006	
Table 2: FY2008 Federal Entitlement Grant Allocations	
Table 3: Section 8 FY2008 Budget	
Table 4: FY2008 Proposed Local/Other Funds Allocations	11
Table 5: Summary of Specific FY2008 Objectives	15
Table 6: ESG Homeless Prevention and Emergency Assistance Locations	23
Table 7: Performance and Outcome Measurement	
Table 8: District Areas for Targeted Investment	
Table 9: Possible Projects to be funded in FY2008	
Table 10: FY2008 CDBG Proposed Program (CD-32) Budget	
Table 11: FY2008 Proposed HOME Program Budget	
Table 12: FY2008 Proposed Emergency Shelter Grant Budget	
Table 13: FY2008 Proposed Housing for Persons with AIDS Program Budget	
Table 14: Georgia Avenue NRSA Performance Data	
Table 15: Carver, Langston, Ivy City, Trinidad NRSA Performance Data	
Table 16: Schedule of Community Needs Assessment Hearings:	
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# **ABBREVIATIONS**

ADAP AIDS Drug Assistance Program

ADDI American Dream Down-payment Initiative
AFHMP Affirmative Fair Housing Marketing Plan
AHPP Administration for HIV Policy and Programs

AMI Area Median Income

CAPER Consolidated Annual Performance Evaluation Report

CDBG Community Development Block Grant

CDC Centers for Disease Control
CIP Capital Improvement Program
CPP Citizen Participation Plan
DCHA D.C. Housing Authority

DCRA Department of Consumer and Regulatory Affairs

DFD DHCD's Development Finance Division

DHCD Department of Housing and Community Development

DHS Department of Human Services
DOES Department of Employment Services

DOH Department of Health

EAHP Employer Assisted Housing Program EMSA Eligible Metropolitan Statistical Area

ESG Emergency Shelter Grant

FRPAP First Right Purchase Assistance Program

FY2008 Fiscal Year 2008

HAA HIV/AIDS Administration

HAP Homeownership Assistance Program
HCVP Housing Choice Voucher Program
HDS Housing Development Software

HoDIF Home Ownership Developers Incentive Fund

HoFEDD Housing Finance for the Elderly, Dependent, and Disabled

HOME HOME Investment Partnerships Program
HOPWA Housing Opportunities for Persons with AIDS

HPAP Home Purchase Assistance Program
HPTF Housing Production Trust Fund
HQS Housing Quality Standards

HUD U.S. Department of Housing and Urban Development IDIS Integrated Disbursement and Information System

LAHDO Land Acquisition and Housing Development Organization

LBP Lead-Based Paint

LIHTC Low-Income Housing Tax Credit LISC Local Initiatives Support Corporation

LSDBEs Local, Small, and Disadvantaged Business Enterprises

LSW Lead Safe Washington

NCRC National Capitol Revitalization Corporation
NIF Neighborhood Investment Fund Target Areas

NOFA Notice of Funding Availability

NRSAs Neighborhood Revitalization Strategy Areas



OLBD Office of Local Business Development

OSC DHCD's Office of Strategy and Communications

P.A.R.T. Pre-Apprenticeship Readiness Training

RCS DHCD's Residential and Community Services Division

RFA Request for Applications RFP Request for Proposals

RHPAP RLARC Home Purchase Assistance Program

SAFI Site Acquisition Funding Initiative

SFRRP Single Family Residential Rehabilitation Program

TBRA Tenant Based Rental Assistance

TPTAP Tenant Purchase Technical Assistance Program

URA Uniform Relocation Act
WASA Waster and Sewer Authority
WIC Workforce Investment Council



# A. APPLICATION FOR FEDERAL ASSISTANCE (SF 424)

Application for Federal Assistar	ice SF-424		Version 02	
*1. Type of Submission:	*2. Type of Application	on * If Revision, select appropriate letter(s)		
☐ Preapplication	□ New			
☑ Application	☑ Continuation	*Other (Specify)		
☐ Changed/Corrected Application	☐ Revision			
3. Date Received: 4.	Applicant Identifier		_	
	Applicant Identifier:			
	3-6001131	T		
5a. Federal Entity Identifier:		*5b. Federal Award Identifier:		
State Use Only:				
6. Date Received by State:	7. State Ap	plication Identifier:		
8. APPLICANT INFORMATION:				
*a. Legal Name: District of Columb	ia			
*b. Employer/Taxpayer Identification	Number (EIN/TIN):	*c. Organizational DUNS:		
53-6001131 072634306				
d. Address:				
*Street 1: <u>801 North</u>	Capitol Street, NE	_		
Street 2: Suite 8000	)	<u></u>		
*City: <u>Washingto</u>	on	<u> </u>		
*State: <u>D.C.</u>				
*Country:				
*Zip / Postal Code <u>20002</u>				
e. Organizational Unit:				
Department Name:	Department Name: Division Name:			
Department of Housing & Community Development Office of Program Monitoring				
f. Name and contact information of person to be contacted on matters involving this application:				
Prefix: Ms.	*First Name:	Michelle		
Middle Name: Y.				
*Last Name: Christopher				
Title: Housing Compliance Officer				
Organizational Affiliation: Employe	e			



*Telephone Number: 202-442	<b>-7241</b> F	ax Number: 202-442-9280
*Email: <b>Michelle.Christophe</b>	er@dc.gov	
*9. Type of Applicant 1: Select A	Applicant Type:	
D. Special District Governme	nt	
*Other (Specify)		
*10 Name of Federal Agency:		
U. S. Department of Housing	& Urban Development	
11. Catalog of Federal Domesti	c Assistance Number:	
FDAN:	CFDA Title:	
<u>14-218</u>	Community Development Bloc	k Grant (CDBG)
14-239	HOME Investment Partnership	Act Grant (HOME)
14-231	Emergency Shelter Grant (ESG	)
<u>14-241</u>	Housing Opportunities for Pers	ons with AIDS (HOPWA)
*12 Funding Opportunity Numb	er:	
*T:tlo:		
*Title:		
13. Competition Identification N	umbor	
13. Competition identification is	uniber.	
Title:		
14. Areas Affected by Project (C	Cities, Counties, States, etc.):	
District of Columbia		
*15. Descriptive Title of Applica	ant's Project:	
16. Congressional Districts Of:		
*a. Applicant: District of Colur	nbia	*b. Program/Project: <b>DC - all</b>



17. Proposed Project:				
*a. Start Date: 10/01/200	7	*b. En	d Date: 09/30/2008	
18. Estimated Funding (\$	<del>)</del> :			
	CDBG	HOME	ESG	HOPWA
*a. Federal	\$18,767,297	\$8,731,505	\$831,246	11,118,000
*b. Applicant	0	0	0	
*c. State	0	0	0	
*d. Local	0	0	0	<u> </u>
*e. Other(Carryover)	45,501,614	12,305,209	309	C
*f. Program Income	12,000,000	1,100,000	0	C
*g. TOTAL	\$76,268,911	\$22,136,714	\$831,555	\$11,118,000
*19. Is Application Subject	et to Review By State Unde	er Executive Order 12372 P	Process?	***************************************
☐ a. This application wa	s made available to the Sta	ate under the Executive Ord	der 12372 Process for review of	on
☐ b. Program is subject t	o E.O. 12372 but has not b	peen selected by the State	for review.	
☑ c. Program is not cove	ered by E. O. 12372			
*20. Is the Applicant Delir	nquent On Any Federal De	bt? (If "Yes", provide expla	nation.)	
☐ Yes ☑ No				
herein are true, complete with any resulting terms if	and accurate to the best of laccept an award. I am a	f my knowledge. I also prov	st of certifications** and (2) that vide the required assurances** is, or fraudulent statements or 1001)	and agree to comply
☑ ** I AGREE				
** The list of certifications agency specific instruction	and assurances, or an inte	ernet site where you may ob	otain this list, is contained in th	e announcement or
Authorized Representative	<b>&gt;</b> :			
Prefix: Mrs.		*First Name: <b>Leila</b>		
Middle Name: Finucar	ne			
*Last Name: Edmon	ds			
*Title: <b>Director</b>				
*Telephone Number: 202-	-442-7200	Fax	Number: <b>202-442-7078</b>	
* Email: <b>Leila.Edmonds</b> @	dc.gov		***	
*Signature of Authorized F	Representative:	7:36/2	*Date Signe	d: August 2, 2007
Authorized for Local Ren	roduction	· /	Standard Form 424 (Revised 10/20	

Authorized for Local Reproduction

Standard Form 424 (Revised 10/2005



#### **B. EXECUTIVE SUMMARY**

Fiscal Year 2008 (FY2008) will mark the third year of the District of Columbia's current Consolidated Plan. The Five Year Consolidated Plan Fiscal Year 2006 – 2010 includes specific objectives and priorities regarding how the District seeks to provide activities during the five-year period that promote a suitable living environment, decent housing and economic development. These objectives and priorities, designed to assist persons of low- and moderate-income, are carried out on a yearly basis through five Annual Action Plans, and they include:

- 1. Creation and retention of affordable homeownership and rental housing through new production, preservation, and rehabilitation; comprehensive housing counseling; and eviction prevention and homeless assistance;
- 2. Expansion of homeownership through first-time homebuyer assistance, and assistance and counseling to convert rental properties to affordable homeownership; and
- 3. Support of neighborhood-based economic and community revitalization activities through business expansion and retention services.

The Annual Action Plan for FY2008, along with the Consolidated Plan, is designed to guide housing, community development, homeless, and special population activities within the District of Columbia to and through the year 2008. The Action Plan is a collaborative process whereby a community establishes a unified vision for housing and community development during FY2008. Citizens, public agencies, and other interested parties, including those most affected, are provided opportunities to participate in every aspect of the consolidated planning process, e.g. identifying needs, setting priorities, recommending programs, developing proposals, and reviewing program accomplishments. The Department of Housing and Community Development (DHCD) is the District's agency responsible for preparing the Consolidated Annual Action Plan.

The FY2008 Action Plan is not only an application to U.S. Department of Housing and Urban Development (HUD) for federal fiscal year 2007 funding, it is also a statement of the strategic activities that DHCD, as the District's designated program administrator, intends to undertake during FY2008 to implement the strategic goals set forth in the Five Year Consolidated Plan. The District will receive direct federal funding of over \$39 million from HUD for the Community Development Block Grant, (CDBG), HOME Investment Partnerships (HOME) program, Housing Opportunities for Persons with AIDS (HOPWA), and Emergency Shelter Grant (ESG) program.

#### Fiscal Year 2008 Federal Funding

Total:	\$39,448,048
Housing Opportunities for Persons with AIDS (HOPWA) Allocation	11,118,000
Emergency Shelter Grant (ESG) Allocation	831,246
HOME Investment Partnerships (HOME) Allocation	8,731,505
Community Development Block Grant (CDBG) Allocation	\$18,767,297

The majority of the identified programs and projects to be undertaken in FY2008 will be funded through the use of CDBG funds. CDBG funding total, including the FY2008 allocation, anticipated program income, and FY2007 carryover, is \$76,268,911.



Several projects will be funded through the use of HOME funds and anticipated program income, in the amount of \$22,136,714. Thirty percent of the HOME funds and all of the American Dream Down-payment Initiative (ADDI) funds are to be used for DHCD's "Homeownership Assistance Program (HAP)", which involves down-payment and eligible closing cost assistance to qualified households. The remaining projects will be funded through the ESG program with an allocation of \$831,246 and the HOPWA program with an allocation of \$11,118,000. The regional HOPWA allocation is administered through and monitored by the D.C. Department of Health, HIV/AIDS Administration (HAA).

The Department's funding will be used to accomplish numerous housing and community development activities, including but not limited to providing housing counseling to approximately 12,000 residents, assisting 480 residents in becoming homeowners, providing 1,425 of businesses with technical assistance and/or façade improvements, and preserving or creating more than 2,300 units of affordable housing for low-to-moderate income residents.

#### **Evaluation of Past Performance**

During the first two years of the Five-Year Consolidated Plan period that began in FY2006, DHCD provided thousands of units of affordable housing, increased housing education and outreach, expanded homeownership opportunities to the District's increasing diverse populations, and contributed to economic and community revitalization.

DHCD provided loans for down-payment and closing costs for new first-time homeowners through its Home Purchase Assistance Program (HPAP) and federal American Dream Down-payment Initiative (ADDI). DHCD also assisted tenants toward home ownership by assisting them in acquiring and converting their rental units for condominium or co-op ownership under the First Right Purchase Assistance and Tenant Purchase Technical Assistance Programs. DHCD also assisted single-family owner-occupants to remain in their homes by providing loans and grants for rehabilitation, including replacement of lead water pipes.

Over the past two years, DHCD increased the supply of affordable housing through funds provided for multi-family rehabilitation and/or for pre-development loans for new multi-family and single-family construction projects. DHCD also provided housing counseling to tenants, home buyers and new homeowners to increase access to affordable housing. Emergency Shelter Grant (ESG) funds provided emergency assistance to prevent households from becoming homeless and to provide shelter for families.

DHCD's affordable housing construction projects spurred neighborhood revitalization and local economic development. As part of its neighborhood investments over the past year, DHCD funded technical assistance for small neighborhood businesses to assist in their retention and expansion. DHCD also provided funding to help complete construction on façade improvement projects for small businesses.

Table 1 shows the District's progress from FY 2001 through 2006 in addressing the priorities set by the community.



Table 1: Accomplishments 2001-2006

PRIORITIES	DHCD Program Activity	FY2001- 2005	FY2006	TOTAL
	Provide homebuyer assistance loans for down payment and closing costs.	1,549	278	1,827
	Assist tenants in first-right purchase of apartments.	1,581	691	2,272
Home Ownership	Expand access to housing through comprehensive counseling for tenants/ownership; and assistance with program requirements and intake.	81,098	15,528	96,626
	Assist current single-family homeowners to remain in decent homes by providing rehabilitation loans	212	86	298
Affordable Housing	Provide funding to rehabilitate multi-family units for rental or owner occupants	6,751	1,402	8,153
Affordable flousing	Provide construction assistance for new construction of single or multi-family, rental or owner occupied housing units.	3,908	1,178	5,086
Community Development &	Provide neighborhood-based job training and placement	382 268	NA	382 268
Economic Opportunity	Support local business development with technical assistance	5,469	1,205	6,674
Оррогини	Support revitalization-community/commercial facilities	70	4	74
	Prevent homelessness and provide emergency assistance	2,071	220	2,291
Homelessness	Provide essential support services (persons served)	>15,000	NA	>15,000
1101110105511055	Maintain homeless shelters (renovate beds)	2,082	NA	2,082
	Support shelter for families (# families)	337	103	440



## C. SOURCES OF FUNDS

The Department relies on two sources of funding to finance housing and community development projects, programs, and delivery costs. These include: 1) federal resources from HUD and program income; and 2) local resources composed of appropriated District funds and certain loan repayments. In addition, DHCD also uses these funds to leverage private investments.

#### **Federal Resources**

FY2008 is the thirty-third year (CD-33) of the CDBG Program. The Community Planning Division of HUD provided preliminary notice to DHCD that its FY2008 formula entitlement grant allocations were a little over \$39 million. (DHCD also anticipates an additional \$13.1 million in program income from these entitlements to be available in FY2008.) The net available federal funds from these entitlement grants for FY2008 are shown in Table 2.

**Table 2: FY2008 Federal Entitlement Grant Allocations** 

	CDBG HOME ESG HOPWA LEAD				
Allocation	\$18,767,297	\$8,731,505*	\$831,246	\$11,118,000	\$0
Program Income (anticipated)	\$12,000,000	\$1,100,000	\$0	\$0	\$0
FY2007 **Carry Over	\$45,501,614	\$12,305,209	\$309	\$0	\$1,537,040
Net available federal funds	\$76,268,911	\$22,136,714	\$831,555	\$11,118,000	\$1,537,040

<sup>\*</sup>Includes ADDI funds administered under HOME

DHCD will serve as the administrator for the CDBG, HOME, and ESG grants. The regional HOPWA allocation is administered through and monitored by the D.C. Department of Health, HIV/AIDS Administration (HAA). Federal grant funds are distributed through DHCD's and HAA's various programs.

At the end of FY 2003, the Department also received two lead-based paint grants from HUD's Office of Healthy Homes and Lead Hazard Control: a Lead Hazard Control Grant for \$2,997,743 and a Lead Hazard Reduction Demonstration Grant for \$2,000,000. The District's match for these grants comes to \$4,482,071. For FY2008, DHCD will carryover \$1,537,040 of total lead grant funds for the lead hazard control and lead hazard reduction demonstration activities

# **Program Income**

There is a total of \$12,000,000 in program income dollars projected to be collected for the CDBG program and \$1,100,000 is projected to be collected in program income dollars for the HOME program. Program income is derived primarily from repayment of loans provided to citizens to assist in the purchase of homes within the District. Program income received in excess of the budgeted amount is reprogrammed for use with the respective program.

<sup>\*\*</sup>Note: These estimated carryover funds are not included in budget document that DHCD submits to the District of Columbia Council each year.



#### **Section 8**

The D. C. Housing Authority (DCHA) receives, administers, and monitors funds for the Section 8 Program, know as the Housing Choice Voucher Program. Their estimated FY2008 budget for Section 8 is \$140,574,974, a 5% increase over the FY2007 budget of \$133,880,927. The Section 8 funds are used to increase affordable housing choices for very low-income households by allowing families to choose privately owned rental housing. The funds are not part of the DHCD budget, but are used by low-income families to obtain affordable housing in projects funded by DHCD. The net available federal funds from this entitlement grant for FY2008 are shown in Table 3.

**Table 3: Section 8 FY2008 Budget** 

Program	Amount
Section 8 Funds, FY 08	¢140.574.074
Estimated Budget	\$140,574,974

## **Low-Income Housing Tax Credits**

The Low-Income Housing Tax Credit (LIHTC) Program was enacted by Congress in 1986 to provide owners of qualifying properties a federal tax incentive with the Internal Revenue Service for providing rental housing at affordable rents for individuals and families of low or moderate income levels. The income limits and rent restrictions for LIHTC properties are released annually by the United States Department of Housing and Urban Development. Residents of tax credit units are required to be within the income limits and owners of tax credit housing are required to meet the rent restrictions for tax credit units.

The Internal Revenue Service charged the administration of the LIHTC program in the District of Columbia to the Department of Housing and Community Development (DHCD). Final regulations for "Compliance Monitoring and Miscellaneous Issues Relating to the Low-Income Housing Credit" were released by the Internal Revenue Service in the Federal Register, Volume 65 – Number 10 on Friday, January 14, 2000 and as further amended.

Owners of rental housing receiving an allocation of tax credits from the District of Columbia DHCD *after* December 31, 1989 are required to enter into a Restrictive Covenant with the agency. The Restrictive Covenant adds an additional 15 years to the 15-year tax credit compliance period. As mandated by the Internal Revenue Service, the DHCD is charged with insuring the on-going compliance of Low Income Housing Tax Credit properties in the District of Columbia by conducting monitoring. DHCD meets this requirement by conducting an annual physical inspection of the project's buildings and tax credit units, as well as an annual review of the tenant files to determine their status with the rules and regulations of the Low Income Housing Tax Credit Program.

The Low Income Housing Tax Credit Program estimated revenue from fees for FY2008 is \$834,614. The LIHTC total, including the FY2008 revenue and FY2007 fund balance, is \$1,167,712.

Page 10 District of Columbia FY2008 Action Plan



#### **Local Resources**

According to the Mayor's FY2008 proposed baseline budget, the funds projected from local resources total \$153,307,908. Appropriated and local funds are broken down in Table 4.

**Table 4: FY2008 Proposed Local/Other Funds Allocations** 

	Housing Production Trust Fund	Local Appropriation	Loan Repayments	Other*
FY2008 Revenue	\$46,533,150	\$1,966,536	\$6,688,627	\$1,654,926
Fund Balance	76,170,116	0	16,415,160	3,879,393
Net available local funds	\$122,703,266	\$1,966,536	\$23,103,787	\$5,534,319

<sup>\* &</sup>quot;Other" consists of Land Acquisition and Housing Development Organization (LAHDO); Portal Sites; LIHTC; and Home Again.

The Housing Production Trust Fund (HPTF or "Fund"), authorized by the Housing Production Trust Fund Act of 1988 as amended by the Housing Act of 2002, is a local source of money for affordable housing development. Capital for the Housing Production Trust Fund is supplied from the legislated share of DC deed recordation taxes and real estate transfer taxes, currently 15%. The Fund is designed to direct assistance toward the housing needs of the most vulnerable District residents—very low- and extremely low-income renters.

Pending the receipt of feasible project proposals, the statute requires that:

- A minimum of 40 percent of all Fund monies disbursed each year must benefit households earning up to 30 percent of the area median income (AMI);
- A second minimum of 40 percent of the Fund monies must benefit households earning between 31 and 50 percent of the AMI;
- The remainder must benefit households earning between 51 and 80 percent of the AMI; and
- At least 50 percent of the Fund monies disbursed each year must be used for the development of rental housing.

The rest of the Funds may be used for for-sale housing development, single family housing rehabilitation, and loans and title-clearing costs associated with the Homestead Program.

In FY2005, DHCD launched a new HPTF Site Acquisition Funding Initiative (SAFI), which combines Trust Fund money with money from private lenders to provide loans to non-profit housing developers to facilitate acquisition of sites for affordable housing. The rapid pace of escalation in the District of Columbia's real estate market makes this initiative necessary to retain land parcels for the housing needs of low-moderate-income residents.

DHCD also receives separate, local budget appropriation and loan repayments from its Home Purchase Assistance Program, which it uses to make more loans within these programs. Under Other Funds, there will be an estimated \$274K in Land Acquisition and Housing Development Organization (LAHDO) funds; and \$46K from the "Portal Site", which is revenue generated from



District-owned parking lots and the disposition of District-owned property. The Portal Site revenue is a pass-through to the District and is budgeted for miscellaneous administrative expenses related to these activities. Finally, in FY2008, it is anticipated that DHCD will be taking over the Home Again Program from the Office of the Deputy Mayor for Planning and Economic Development with funding in the amount of \$500K.

# **Private Funds and Leveraging**

The grant award criteria for the District's housing and community development programs require the maximum use of private financial resources. Because DHCD uses its funds to "close the gap" of needed financing for its selected projects, the private financing sector provides the bulk of each project's funds. Banks and savings and loan institutions serve as the primary financing sources of all housing production, rehabilitation, or capital improvements and ongoing operations. Many banks have special community lending operations, partly in response to the provisions of the Community Reinvestment Act, which encourages local lenders to invest in affordable housing and other community support projects. Several local banks have been active in supporting nonprofit affordable housing development. The District's public dollars leverage these private funds. DHCD also works in tandem with non-profit and semi-governmental development organizations to leverage funds for affordable housing and economic opportunity. In addition, the District government and nonprofit developers have actively reached out to capture foundation grants. Many nonprofit organizations seek foundation funding to provide social support services, especially to special needs populations. Among the organizations that are active in this area are the Fannie Mae Foundation, Meyer Foundation, Local Initiatives Support Corporation (LISC), and the Enterprise Foundation.

# **Matching Funds**

Two HUD programs require matching funds: HOME and Lead Safe Washington. The Lead Safe Washington program is funded by the lead-based paint grants received in FY 2007: the Lead Hazard Control Grant and the Lead Hazard Reduction Demonstration Grant. The FY2008 local match for the Lead-Based Paint grants will not be less than 33 percent of money spent on lead programs.

Under 24 CFR 92.218 *et. seq.*, the District must provide a matching contribution of local appropriated funds to HOME-funded or other affordable housing projects as a condition of using HOME monies. The District's FY2008 contribution will not be less than 25 percent of our non-administrative HOME draws. (The District will have a 2 percent increase in its match requirement for HUD Program Year 2007, which is the District's Fiscal Year 2008.)

DHCD meets its HOME obligation through contributions from the Housing Production Trust Fund. Eighty percent of all HPTF funds must benefit households earning up to a true 50 percent of the area median income, which is below the HOME income eligibility maximum; moreover, HPTF-assisted rental projects must be affordable for 40 years, which exceeds the HOME affordability period requirement. In FY2008, the Department's HPTF budget is \$129,506,116. As the Department incurs HOME match-eligible expenses, it will ensure that adequate funding is provided for the matching contribution.

Page 12 District of Columbia FY2008 Action Plan



# D. STATEMENT OF SPECIFIC ANNUAL OBJECTIVES

# Outcome Performance Measurements for the District of Columbia FY06 - FY10

OBJECTIVE: SUITABLE LIVING ENVIRONMENT	A. A	Actual From	Experience of the second of th	4cn,2,	Erben Frot	Ach.	Eros Fros	Actual From	E Poo	ACIUS,	S. Vear	/eos/	Cry Pro	Kear, T. Jana	Ken. To. Co.
Outcome: Availability/Accessibility															
Support homeless families.	55	103	60		60						300	175	58.33%	103	34.33%
Promote home ownership through the															
reclamation of abandoned properties.	5	5	6		10						30	21	70.00%	5	16.67%
Outcome: Sustainability															
Foster job growth for local residents.	2000	3547	2000		2000						10000	6000	60.00%	3547	35.47%
Support property management	94	34	75		75						475	244	51.37%	34	7.16%
Enhance function and apperarance of business facilities to strengthen commercial	400	100	400		4=-						<b>5</b> 00		<b></b>	400	0.4.000.1
corridors.	100				175						500	375		120	24.00%
Conduct program monitoring activities	60	90	68		70						300	198	66.00%	90	30.00%
Assist communities to develop															
comprehensive strategies for HIV/AIDS															
housing, outreach and education.	30	38	30		30						150	90	60.00%	38	25.33%

<sup>\*</sup>FY2007 Actual Numbers will be available in October 2007.

OBJECTIVE: ECONOMIC DEVELOPMENT	£Fron.	Actual Actual	Experience of the control of the con	Actus.	Erogia Cara	Actus.	Strong Art Property of the Control o	Actus,	2 P P P P P P P P P P P P P P P P P P P	Actus.		Experience of the second of th	Stroete To	No. 1	o yo	% aye,%
Outcome: Sustainability																
Support retention and growth of local																
neighborhood businesses.	1500	1205	1500		1500						7500	4500	60.00%	1205	16.07%	

<sup>\*</sup>FY2007 Actual Numbers will be available in October 2007.



OBJECTIVE: DECENT HOUSING	, Soot	Actual E.		Achina E.	Choece,	Acues,	Experi	Actual Actual	ON J. SOUTH	160 FYO	S. Par.	leo, Josopy	Cry on Party	N. N	Per Topie	%
Outcome: Availability/Accessibility																
Provide counseling to tenants in assisted housing with expiring subsidies, to prevent involuntary displacement.	1883	1637	1800		1800						8750	5483	62.66%	1637	18.71%	ĺ
Provide housing information services to persons living with HIV/AIDS.	1450	2173	1850		1850						8500	5150	60.59%	2173	25.56%	ļ
Provide supportive services to HOPWA assisted housing	635	3170	700		700						3000	2035	67.83%	3170	105.67%	
Provide operating support to housing for persons living with HIV/AIDS.  Provide Comprehensive housing counseling	30	38	40		40						150	110	73.33%	38	25.33%	ľ
services to low/moderate income households  Outcome: Affordability	7992	15528	7999		7992						40000	23983	59.96%	15528	38.82%	ľ
Preserve and increase affordable housing supply									I							
for low-moderate income, extremely low and very low-income residents.	1800	1402	1800		1800						9000	5400	60.00%	1402	15.58%	Ì
Increase supply of new single and multi-family ownership housing units.	200	1178	200		200						1250	600	48.00%	1178	94.24%	l
Support tenants through tenant organizations with first right to purchase assistance to convert rental units to ownership units.	1700	9657	2000		1700						10000	5400	54.00%	9657	96.57%	
Increase homeownership opportunites for low-moderate income residents	240	278	250		450						1250	940	75.20%	278	22.24%	ì
Increase homeownership opportunities for very low and low-income residents who are HOME income eligible through the ADDI program.	25	59	38		30						150	93	62.00%	59	39.33%	l
Preserve existing homeownership through assistance with rehabilitation to code.	60	86	60		60						300	180	60.00%	86	28.67%	ļ
Assist conversion of rental units to condominium / co-op ownership units.	150	691	150		250						1000	550	55.00%	691	69.10%	ľ
Prevent increases in homelessness  Provide and sustain short-term supportive housing opportunities to persons with AIDS.	190 1639	220 996	200 1500		200 1500						1000 8000	590 4639	59.00% 57.99%	996	22.00% 12.45%	Ī
Acquisition, rehabilitation, conversion, lease, and repair of facilities.	30	0	30		30						150	90				<u>.</u>

<sup>\*</sup>FY2007 Actual Numbers will be available in October 2007.



**Table 5: Summary of Specific FY2008 Objectives** 

Obj #	Specific Objectives	Sources of Funds	Performance Indicators	Expected Number	Outcome/ Objective*
1	<b>Homeless Objectives</b>				
1.1	Prevent increases in homelessness	ESG	No. of households that received emergency financial assistance to prevent homelessness	200	DH-2
1.2	Support homeless families	ESG	No. of homeless families given overnight shelter.	60	SL-1
1.3	Maintain the quality of shelter provided to homeless persons	ESG	No. of beds created in an overnight shelter or other emergency housing.	TBD	SL-1
2	<b>Special Needs Objectives</b>	•		1	
2.1	Provide housing information services to persons living with HIV/AIDS	HOPWA	No. of persons assisted	1,850	DH-1
2.2	Provide and sustain short- term supportive housing opportunities to persons with HIV/AIDS	HOPWA	<ul> <li>No. of housing units</li> <li>No. with short-term rental assistance</li> <li>No. of homeless and chronically homeless households assisted</li> </ul>	1,500	DH-2
2.3	Provide supportive services to HOPWA-assisted housing	HOPWA	No. of persons assisted	700	DH-1
2.4	Provide operating support to housing for persons living with HIV/AIDS	HOPWA	No. of persons assisted	40	DH-1
2.5	Assist communities to develop comprehensive strategies for HIV/AIDS housing, outreach and education	HOPWA	No. of persons assisted	30	SL-3
2.6	Acquisition, rehabilitation, conversion, lease, and repair of facilities (24 CFR 574.300.B.3)	HOPWA	<ul> <li>No. of housing units</li> <li>No. of affordable units</li> <li>No. of units designated for persons with HIV/AIDS</li> </ul>	30	DH-2
2.7	Other Special Needs Housing Units are included in the Objective #2 to preserve and increase affordable housing.			Part of 2000 units of affordable housing	
3	Rental Housing	i			
3.1	Preserve and increase affordable housing supply for low-moderate income, extremely low and very low-income residents.	CDBG, HOME, HPTF	<ul> <li>No. of affordable units</li> <li>No. of Section 504 accessible units</li> <li>No. of years of affordability</li> <li>Units in compliance with Lead Safe Housing Rule</li> </ul>	1,800	DH-2 DH-1
3.2	Support tenants through tenant organizations with first	CDBG, HOME	No. of tenants receiving counseling for unit purchase	1,700	DH-2



Obj #	Specific Objectives	Sources of Funds	Performance Indicators	Expected Number	Outcome/ Objective*
	right to purchase assistance to convert rental units to ownership units.				
3.3	Provide counseling to tenants in assisted housing with expiring subsidies, to prevent involuntary displacement	CDBG	No. of tenants receiving counseling	1,800	DH-1
4	Owner Housing				
4.1	Increase homeownership opportunities for low-moderate income residents	CDBG, HOME	<ul> <li>No. of first-time homebuyers</li> <li>No. receiving down-payment assistance/ closing costs</li> </ul>	450	DH-2
4.2	Increase homeownership opportunities for very low- and low-income residents who are HOME-income eligible through the ADDI program	HOME/ ADDI	No. of first-time homebuyers     No. receiving down-payment assistance/ closing costs	30	DH-2
4.3	Preserve existing home- ownership through assistance with rehabilitation to code standards.	CDBG, HOME, HPTF	No. of owner-occupied units rehabilitated or improved	60	DH-2
4.4	Increase supply of new single and multi-family ownership housing units	CDBG, HOME, HPTF	<ul> <li>No. of affordable units</li> <li>No. of Section 504 accessible units</li> <li>No. of years of affordability</li> </ul>	200	DH-2
4.5	Assist conversion of rental units to condominium /co-op ownership units.	CDBG, HPTF	<ul><li>No. of units</li><li>No. of affordable units</li><li>No. of years of affordability</li></ul>	250	DH-2
4.6	Promote home ownership through the reclamation of abandoned properties.	CDBG	<ul><li>No. of units</li><li>No. of affordable units</li><li>No. of years of affordability</li></ul>	10	DH-2
5	<b>Community Development</b>		L	_L	L
5.1	Support retention and growth of local neighborhood businesses	CDBG	No. of businesses assisted	1250	EO-3
5.2	Provide comprehensive housing counseling services to low/moderate-income households	CDBG	No. of low/moderate-income households served.	7992	DH-1
6	Infrastructure		1	1	I
	Infrastructure Objectives may include business infrastructure improvements funded with local funds. See Economic Development Objectives.	CDBG	No. of persons assisted		SL-3

Page 16 District of Columbia



Obj #	Specific Objectives	Sources of Funds	Performance Indicators	Expected Number	Outcome/ Objective*
7	Public Facilities		1	1	<u> </u>
	There are no specific public facility objectives in this Plan; public facilities activities are undertaken as part of Development Finance Division Project Finance				
8	Public Services				
	See Neighbor-Based Activities discussion.	CDBG	See Objectives 3.3, 4.5 and 9.1		SL-3
9	<b>Economic Development</b>				
9.1	Support property management (through RLA-RC)	CDBG	<ul> <li>No. of housing units</li> <li>No. of affordable units</li> <li>No. of persons assisted</li> <li>No. of businesses assisted</li> </ul>	75	SL-3
9.2	Enhance function and appearance of business facilities to strengthen commercial corridors.	CDBG	No. of businesses assisted	175*	SL-3
10	Planning/Administrative				
10.1	Conduct program monitoring activities	CDBG, HOME		70	
10.2	Carryout the Department's Administrative Management Program	CDBG, HOME		N/A	



#### E. DESCRIPTION OF ACTIVITIES

#### **Community Development Block Grants Activities**

The proposed uses of DHCD's budgeted CDBG funds, including program income and other funds, are described in the List of Projects and Programs section, starting on page 24 and in the Goals and Projections section, starting on page 75. As noted in previous sections of this Action Plan, DHCD anticipates receiving \$13,100,000 in program income during FY2008, all from loan repayments and proceeds of sales or leases of property. While the District is examining the feasibility of an interest rate loan buy-down program, we have no concrete plans to initiate this activity at this time. The Department does not anticipate any urgent need activities at present, but we continue to keep a close eye on changing conditions.

The process by which DHCD makes CDBG funds available is described on page 68. Individuals, for-profit and nonprofit organizations are eligible to apply for these funds provided that they meet all HUD program-specific requirements regarding income eligibility; conflict of interest; use of debarred or suspended contractors, and other administrative requirements; and are not delinquent on liabilities to the District government or in other material violation of District requirements.

DHCD sets affordable rents for CDBG-funded units at an amount that is at or below 30% of a low-to-moderate person's gross income. Individual income levels can be found in Appendix B.

#### **HOME Activities**

<u>Forms of Investment:</u> DHCD may invest HOME funds in all proposed uses as prescribed in 24 CFR 92.205(b). The District's FY2008 HOME funds will be invested consistent with the purposes of this part and in accordance with HUD.

#### Recapture and Resale:

DHCD has selected to use the recapture and resale methods depending on the program.

#### Recapture:

Single-Family Homeownership Provisions: When DHCD uses HOME funds for its homeownership programs, including both the Home Purchase Assistance Program (HPAP) and the Single Family Residential Rehabilitation Program, it will utilize the recapture provision of the program, pursuant to 24 CFR 92.254(a)(5)(ii)(A)(1). This is true for HUD's American Dream Down-payment Initiative (ADDI), as well as for other HOME funds. The full amount of assistance is recaptured upon transfer of the property or upon the homebuyer's no longer using the property as a principal residence. This requirement is established as a covenant in the loan documents executed at settlement of the property. The resale provision would not be appropriate for the Department's single-family homeownership assistance program since it would impose an undue restriction on homes purchased in the private sector real estate market.

#### Resale:

<u>Developer Assisted Homebuyer Provisions</u>: DHCD, through its Development Finance Division, uses HOME funds to assist *developers* in new construction, renovation and rehabilitation activities



that will result in the creation of affordable single-family and multi-family (condominium) ownership units and multi-family rental units in the District of Columbia.

With regard to the ownership units, DHCD utilizes the RESALE provisions of the HOME Program pursuant to 24 CFR 92.254 (a)(5)(i)(A) by incorporating restrictive covenants running with the land and a silent second Deed of Trust that will require homebuyers to: 1) Maintain the HOME-assisted unit as his/her principal place of residency during the Affordability Period, and 2) Sell the HOME-assisted unit to a subsequent HOME income-eligible buyer, if said sale occurs within the unit's Affordability Period.

The resale requirement must also ensure that the price at resale provides the original HOME-assisted owner a fair return on investment (including the homeowner's investment and any capital improvement) and ensure that the housing will remain affordable to a reasonable range of low-income homebuyers. The subsequent HOME income-eligible buyer will also have to maintain the unit as his/her principal place of residency throughout the remaining Affordability Period. If additional HOME funds are invested in the property at resale, the Affordability Period begins anew or has been effectively extended. Therefore, if the subsequent HOME income-eligible buyer also receives HOME funding, then the Affordability Period on the unit will be the total of the balance of the previous homebuyer's Affordability Period *plus* the Affordability Period as determined by the second HOME investment amount.

<u>Refinancing:</u> DHCD does not use HOME funds to refinance existing debt secured by multi-family housing that is being rehabilitated with HOME funds.

<u>Definition of Modest Housing:</u> DHCD defines "modest housing" by following the method outlined in 24 CFR 92.254(a) (iii) for its homebuyer assistance and single family rehabilitation programs. Specifically, DHCD caps the allowable sales price or post-rehabilitation value at the Single Family Mortgage Limit under the Section 203(b) program, as permitted by 24 CFR 92.254 (a)(2)(iii). The limits for the District of Columbia as of January 1, 2006 are as follows:

House Size	1 family	2-family	3-family	4-family
203(b) Limit	\$362,790	\$464,449	\$561,411	\$675,000

These limits apply to one-to-four family units. DHCD does not presently finance manufactured housing. In addition, DHCD applies the one-family limit to the sales price or post-rehabilitation value to define modest housing in the case of condominium or co-operative units. In doing so, DHCD cites the following:

94.254(a)(2)(iii): If a participating jurisdiction intends to use HOME funds for homebuyer assistance or for rehabilitation of owner-occupied single-family properties, the participating jurisdiction may use the Single Family Mortgage Limits under Section 203(b) of the National Housing Act (12 U.S.C. 1709(b), which may be obtained from the HUD Field Office) or it may determine 95 percent of the median area purchase price for single family housing in the jurisdiction as follows...

DHCD uses the 203(b) limit rather than the 95 percent of the median area purchase price standard.

Page 20 District of Columbia FY2008 Action Plan



Affirmative Marketing: DHCD follows HUD's regulations as prescribed in the Affirmative Fair Housing Marketing Plan form (AFHMP) [HUD 935-2]. DHCD has also instituted a certification process to ensure that non-housing new construction and rehabilitation projects also abide by the affirmative marketing principle; as such it has produced an 'Affirmative Marketing Plan' form for those types of projects. DHCD ensures that its grant sub-recipients complete and submit the AFHMP with accompanying information on residential housing projects of five units or more, whether these are located in one parcel or a scattered multi-family project. DHCD aims to ensure that prospective buyers or tenants in the housing market area, regardless of their protected category -- racial or ethnic groups-- know about the housing development(s), are attracted to the housing project, feel welcome to apply, and have the opportunity to buy or rent. The AFHMP aims to (1) bring greater diversity to areas that have been subjected to housing discrimination based on the residents' protected class; and (2) inform about the availability of housing to persons not likely to apply for the housing without special outreach efforts due to (a) self or forced segregation, (b) linguistic isolation, (c) neighborhood racial or ethnic composition and patterns, (d) location, and (e) price of housing.

Outreach to Minority- and Women-Owned Businesses: The District Government as a whole has an active program of contracting with and promoting Local, Small, and Disadvantaged Business Enterprises (LSDBEs), which include minority- and women-owned businesses. The District's Office of Local Business Development (OLBD) monitors the efficiency and compliance of all District government agencies, including DHCD, in accordance with the legislative mandate of the "Equal Opportunity for Local, Small, and Disadvantaged Business Enterprises (LSDBE) Act of 1998." OLBD reviews and approves Affirmative Action Plans submitted by District agencies for public/private partnerships and for contractors with contracts in excess \$25,000. It also provides technical assistance to LSDBEs that wish to contract, or currently contract, with the District government, and helps those entities with outreach.

DHCD's loan and grant agreements with developers require that the developers submit Affirmative Action Plans that set forth goals for the hiring of local, small and disadvantaged business enterprises and for hiring minorities and women for construction and non-construction jobs.

American Dream Down-payment Initiative (ADDI) of the HOME Program: The Department of Housing and Community Development has implemented the American Dream Down-payment Initiative (ADDI) as a source of additional funding for DHCD's existing program for first-time homebuyer assistance, the Home Purchase Assistance Programs (HPAP). ADDI funds will be used to supplement HPAP assistance for HOME-eligible first-time homebuyers. ADDI funds are blended with other sources of funding used in the HPAP Program, namely, Community Development Block Grant, other HOME funds, and funds generated by repayments to HPAP loans that were made in prior years with locally appropriated funds.

The Department will use the extensive outreach avenues already in existence for HPAP to market ADDI to income-eligible homebuyers, including public housing tenants. Each year, the Department establishes service agreements with approximately six community-based housing counseling agencies, whose responsibility it is to address the comprehensive housing needs of their respective service areas or particular client base. In addition to being responsive to residents' housing crises, staffs of these seven agencies are trained by DHCD staff in program guidelines for all DHCD housing assistance programs.



DHCD has ensured that its FY2008 housing counseling agencies were properly trained in the program guidelines for ADDI, in order to advise households in the communities that they serve regarding the benefits of this additional source of homebuyer assistance. The housing counseling agencies also market all DHCD housing assistance programs at community fairs, civic association programs, and other community-wide public forums.

The Department has an extremely close working relationship with the District of Columbia Housing Authority (DCHA), the District's public housing authority. In partnership with DCHA, DHCD will employ its network of housing counseling agencies to market the ADDI and HPAP programs to public housing residents, in whatever individual, group, or public forums that DCHA determines provide the best opportunities to inform their constituents of this new homebuyer assistance resource.

<u>Increasing Minority Ownership:</u> DHCD's HOME/ADDI-funded direct homebuyer assistance is projected to assist an average of 30-35 minority households each year of the Five-Year Plan, or 150 -175 households over the period. Using all funding sources, DHCD estimates providing homebuyer assistance to at least 200 minority households per year or more than 1,000 households over the period of the Five-Year Plan.

Under the DFD HOME-funded developer projects, DHCD funds the *developers* of affordable ownership housing, and not individual homebuyers.

#### **ESG** Activities

Since 2005, DHCD continues the oversight and administration of ESG funds, starting with the HUD grant year 2004 funds. The Community Partnership for the Prevention of Homelessness (the Partnership) serves as the lead agency for homeless Continuum of Care under a FY2007 contract from the Department of Human Services (DHS) – renewable for up to four option years based upon achievement of the contract's performance objectives and the decision of the city. The contract funds the Partnership to address all ESG activities involving the District's homeless population, including the homeless and other special need subpopulations of the homeless (e.g., the frail elderly, chronically mentally ill, drug and alcohol abusers, and persons with AIDS/HIV).

The Partnership, with the approval of DHCD, determines annually which services and activities will be funded with the ESG Grant to address the most pressing emergency and prevention needs. In FY2008, the ESG 2007 (FY 08) funds will be used to prevent homelessness, support shelter operations, and to renovate shelter beds. It is expected that the funds for homeless prevention and emergency assistance activities will provide emergency assistance (i.e. to defray rent and utility arrearages) for approximately **109 families** at an average cost of \$1,800 each, as well as an average of **45 individuals** at an average cost of \$1,100 each.

The Partnership manages emergency shelters for both families and individuals. They also conduct ongoing needs assessments for these facilities and determine the best use of renovation and rehabilitation funds. It is expected that the shelter operations funds will support the cost of operations at the Park Road Emergency Family Shelter. The Tables 3s for ESG in the following section describe the uses of ESG 2007 (DHCD FY 2008) funds.



**Table 6: ESG Homeless Prevention and Emergency Assistance Locations** 

Intal	ke Site
Virginia Williams Family Intake Center	Plymouth Congregational Church
25 "M" Street, SW	5301 North Capitol Street, NE
Washington, DC 20024	Washington, DC 20011
Change, Inc.	Refuge of Hope Disciple Center
1413 Park Road, NW	10 "P" Street, NE
Washington, DC 20010	Washington, DC 20002
Catholic Charities Family Center	Capitol Hill Group Ministries
1438 Rhode Island Avenue, NE	620 "G" Street, SE
Washington, DC 20018	Washington, DC 20003
Catholic Charities Family Support Center	Marshall Heights CDO
220 Highview Place, SE	3939 Benning Road, NE
Washington, DC 20032	Washington, DC 20019
Greater Washington Urban League	Salvation Army/ERI
2901 14 <sup>th</sup> Street, NW	3101 Martin Luther King, Jr. Avenue, SE
Washington, DC 20009	Washington, DC 20032
Near Northeast Community Improvement Corporation	Shaw-Columbia Heights Family Support Collaborative
1326 Florida Avenue, NE	1726 7 <sup>th</sup> Street, NW
Washington, DC 20002	Washington, DC 20001
Community Family Life Services	United Planning Organization/Petey Green
305 "E" Street, NW	2907 Martin Luther King Avenue, SE
Washington, DC 20001	Washington, DC 20032
United Planning Organization/Anacostia	East of the River Family Support Collaborative
1649 Good Hope Road, SE	3732 Minnesota Avenue, NE
Washington, DC 20020	Washington, DC 20019
South Washington West River Family Support Collaborative 1501 Half Street, SW Washington, DC 20024	Far Southeast Family Support Collaborative Heart Middle School 601 Mississippi Avenue, SE Washington, DC 20032
North Capitol Family Support Collaborative	Edgewood-Brookland Family Support Collaborative
1190 First Terrace, NW	1345 Saratoga Avenue, NE
Washington, DC 20001	Washington, DC 20017
Georgia Avenue Rock Creek East Family Support Collaborative 1104 Allison Street, NW Washington, DC 20011	

#### **HOPWA** Activities

DHCD is the HOPWA Formula Grantee for the Washington, DC Eligible Metropolitan Statistical Area (EMA). The District's, Department of Health, Administration for HIV Policy and Programs (AHPP) is the sub-recipient of the HOPWA funds received by the District. The regional HOPWA allocation is administered through and monitored by the D.C. Department of Health, HIV/AIDS Administration (HAA). Funds are distributed through HAA's various program. For further information, please see Appendix I.



# **Listing of Projects and Programs (Table 3c)**

The following pages contain the U.S. Department of Housing and Urban Development-defined "Table 3"s that describes each of DHCD's programs and activities. The Tables 3 are grouped according to the District's major uses of HUD funds:

- <u>Homeownership and Home Rehabilitation Assistance</u>: This DHCD program area meets the HUD priority need of *Owner-Occupied Housing* by providing financial assistance to increase home purchases and for home rehabilitation.
- Affordable Housing/Real Estate Development: This DHCD program area meets the HUD priority needs of *Owner-Occupied Housing, Rental Housing, Public Facilities, Infrastructure* and *Non-Homeless Special Needs* by providing financial support for owner-occupied and rental housing projects for both general and special needs populations; infrastructure for community development projects; and commercial and community facilities.
- <u>Neighborhood Investment</u>: This DHCD program area meets the HUD priority needs of *Economic Development, Public Services, Owner-Occupied Housing*, and *Rental Housing* by providing financing to community-based organizations for program delivery costs in the areas of small business technical assistance, housing counseling and other services.
- <u>Economic and Commercial Development</u>: This DHCD program area meets the HUD priority need of *Economic Development* by providing support for business and job development through the Section 108 program or other financing mechanisms, and for property management and disposition services.
- <u>Agency Management</u>: This DHCD program area supports the Department's planning and administration efforts.
- <u>Program Monitoring and Compliance</u>: This DHCD program area supports all HUD priority needs by ensuring that activities are carried out in compliance with federal and local regulations.
- Homeless Support and Prevention: This program area is overseen by DHCD but carried out by the Community Partnership for the Prevention of Homelessness. A supervisory arrangement that had existed with the Office of the Deputy Mayor for Children, Youth, Families and Elders was discontinued, and in FY 2005 DHCD resumed the oversight and administration of ESG funds starting with the HUD grant year 2004 funds. Programs and activities support the HUD priority need of Homeless/HIV/AIDS through the delivery of Emergency Shelter Grant program funds for any or all of the following: homeless prevention, outreach and support; shelter renovation, rehabilitation and operations; and program administration.
- <u>Housing for Persons with AIDS Program Management</u>: This Department of Health, HIV/AIDS Administration program area supports the HUD priority need of *Homeless/HIV/AIDS* through the delivery of services eligible under the HOPWA program.

Page 24 District of Columbia FY2008 Action Plan